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Authority for the certification program eligibility requirements and related regulatory protocol are in Sections 403, Florida Statutes (F.S.), and Chapter 62-602, Florida Administrative Code, (F.A.C.).

## LICENSURE APPLICATION

Licensure applications may be submitted at anytime after the rule criteria are met. To be licensed, you must have the correct hours of actual work experience needed, and pass the appropriate type and class examination. All applicants will be notified in writing of their application status (complete or incomplete) within thirty days of receipt by the Department. Once the Licensure application is approved, operators will receive their license and wall certificate within two to four weeks of the approval letter.

## LICENSURE APPLICATION FEE

The total fee to be submitted with each Licensure application for the A, B & C license is **\$100.00** (*\$50.00 application fee, and \$50.00 license fee*). The total fee to be submitted with each Licensure application for the **D license** is **\$50.00**. (*\$25.00 application fee and \$25.00 license fee*). **The application fee is non-refundable. If an applicant is determined to be ineligible for licensure, the license fee will be refunded.**

**Please note:** A check or money order is acceptable for payment of fees. **No purchase orders or credit cards can be accepted.** All state journal transfers must have the application and/or renewal notice physically attached or we cannot guarantee that our revenue section will post the journal transfer to the correct license record.

## EMPLOYMENT EXPERIENCE AND VERIFICATION

Experience is 'on-site' or 'hands-on' operational experience in the plant. All experience is to be verified by signature of supervisor and/or licensed operator. You must verify experience in the application by plant type, in which you have worked or are presently working, indicating time spent in on-site plant operation, with these stipulations:

- Wastewater treatment plants must have a system for solids control.
- Water plant experience must be gained in drinking water plants, not swimming pools.
- Operators under contract for the operation of several plants must identify level, class and name of each plant operated and the name of the contracting company (if applicable).

**NOTE:** Your work supervisor or party with whom you contract must sign the past or present employment section of the application verifying experience. If not, then a letter on company letterhead, signed by an employer or supervisor, detailing: employment dates, position title, hours worked, description of duties, and description of treatment type may be substituted for a signature on the application itself. In this case, complete the respective employment section and attach the letter to the verification form.