

# MEMORANDUM OF AGREEMENT

Among  
Board of Trustees of the Internal Improvement Trust Fund,  
Department of Environmental Protection  
and  
Metropolitan Dade County

**Agreement No.** MA-13-114

## Article I

**Whereas**, both the Board of Trustees of the Internal Improvement Trust Fund (BOT), through the Department of Environmental Protection (DEP), and Metropolitan Dade County, through its Department of Environmental Resources Management (DERM), have jurisdiction over dredge and fill activities occurring within the boundaries of Dade County; and

**Whereas**, the jurisdiction of the Board of Trustees, through the DEP, is proprietary in nature, and the jurisdiction of Metropolitan Dade County, through DERM, is regulatory in nature; and

**Whereas**, implementation of these different jurisdictions has resulted in regulatory and proprietary programs that are to a significant degree overlapping; and

**Whereas**, the parties acknowledge that certain types of dredge and fill activities can be adequately reviewed by a single party; and

**Whereas**, the parties are striving to reduce the degree of overlap in their programs, thereby providing more efficient service to the public and allowing each party to focus limited staff and funding on other more pressing issues.

**NOW, THEREFORE**, the parties make this Memorandum of Agreement (MOA) in accordance with the purposes outlined above, and hereby agree as follows:

## Article II

A. The Board of Trustees hereby:

1. Delegates to Metropolitan Dade County the authority to act as agent of the BOT to review, authorize, or deny those project types listed in Attachment A of this MOA, except for projects for which Metropolitan Dade County is the applicant or that are located contiguous to unbridged, undeveloped coastal islands as defined by sections 18-21.003(12), (13), (52), (53), and 18-21.004(1)(h), F.A.C.

B. The Department of Environmental Protection, through its Bureau of Submerged Lands and Environmental Resources (BSLER), agrees to do as follows:

1. Provide DERM with updates to the Operations and Procedures Manual as they are issued.

2. Include DERM in all applicable BSLER training programs.
  3. Provide policy and rule guidance to DERM staff as necessary to ensure consistency with BOT and DEP policy and procedures.
  4. Assume the lead role in modifying this MOA as necessary.
- C. Metropolitan Dade County, through its Department of Environmental Resources Management (DERM), agrees to do as follows:
1. Apply chapters 18-18, 18-20, and 18-21, F.A.C., to all project types listed in Attachment A of this MOA.
  2. Apply the BSLER Operations and Procedures Manual to all aspects of application processing associated with those project types listed in Attachment A of this MOA.
  3. Participate in BSLER training sponsored by DEP as determined necessary by DEP.
  4. Forward the original files for those project types listed in Attachment A of this MOA to the DEP's Division of State Lands' public records center within 30 days of agency action.
  5. Provide to BSLER an annual report in accordance with the report matrix of Attachment B of this MOA. Failure to comply with these reporting requirements may result in termination of the agreement.

### **Article III**

- A. The delegations set forth in Attachment A of this MOA are not applicable to a specific application for a request to use sovereign submerged lands under chapters 18-18, 18-20, or 18-21, F.A.C., where one or more members of the BOT, or DEP or DERM staff, determines that such application is reasonably expected to result in a heightened public concern, because of its potential effect on the environment, natural resources, or controversial nature or location.
- B. Should disagreements arise regarding requests to use sovereign, submerged land or should interpretation of rules be necessary, such disagreements or interpretation shall be resolved by the DEP Bureau of Submerged Lands and Environmental Resources.
- C. This agreement shall become effective upon execution by the parties and upon DERM staff completing proprietary program training provided by the DEP within 90 days of execution.

### **Article IV**

- A. This agreement may be modified by mutual consent of the parties.
- B. This agreement may be terminated by any party by providing a 30-day written notice to another party by certified U.S. mail at the following addresses:

B. This agreement may be terminated by any party by providing a 30-day written notice to another party by certified U.S. mail at the following addresses:

Dade

County/

DERM:

Metropolitan Dade County  
Department of Environmental Resources Management  
33 S.W. 2nd Avenue  
Miami, FL 33130-1540

BOT:

The Board of Trustees of the Internal Improvement Trust Fund  
The Capitol  
Tallahassee, FL 32399

DEP:

Department of Environmental Protection  
Bureau of Submerged Lands and Environmental Resources  
2600 Blair Stone Road, MS 2505  
Tallahassee, FL 32399-2400

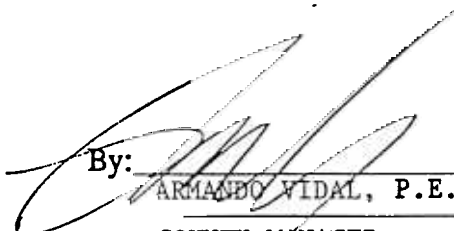
Article V

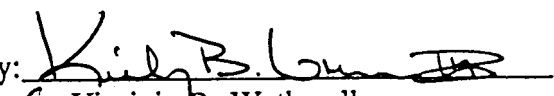
- A The Chief of BSLER is hereby designated as the official representative of the BOT and DEP on matters relating to this agreement.
- B. The Director of Dade County's Department of Environmental Resources Management is hereby designated as the official representative of Metropolitan Dade County on matters relating to this agreement.

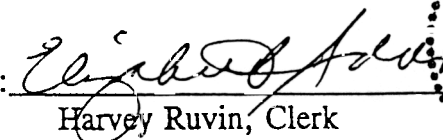
In Witness Whereof, this Memorandum of Agreement has been executed by the undersigned duly authorized parties on April 5<sup>th</sup>, 1996

METROPOLITAN DADE COUNTY

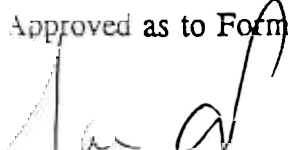
DEPARTMENT OF ENVIRONMENTAL PROTECTION, BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND, STATE OF FLORIDA

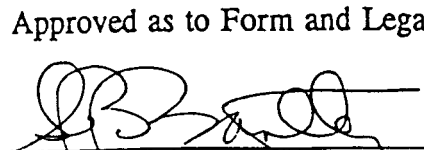
By:   
ARMANDO VIDAL, P.E.  
 COUNTY MANAGER

By:   
Virginia B. Wetherell  
 Secretary, DEP

By:   
Harvey Ruvin, Clerk



Approved as to Form and Legality:  
  
County Attorney

Approved as to Form and Legality:  
  
Assistant General Counsel, DEP

## ATTACHMENT A

The MOA Applies to the Following Project Types  
Located in Dade County  
and Not Contiguous to an  
Unbridged, Undeveloped Coastal Island

1. Installation and repair of private residential single-family docks that meet the requirements of Section 403.813(2)(b), F.S. A private residential single-family dock means a dock associated with a detached residence.
2. Installation and repair of private residential single-family boat ramps that meet the requirements of Section 403.813(2)(c), F.S. A private residential single-family boat ramp means a ramp associated with a detached residence.
3. Repair or replacement of existing docks that meet the requirements of Section 403.813(2)(d), F.S.
4. Repair or replacement of existing seawalls, revetments, or bulkheads that meet the requirements of Section 403.813(2)(e), F.S.
5. Maintenance dredging projects that meet the requirements of Section 403.813(2)(f), F.S., where the dredged material will be used for public purposes on public land or has no economic value as determined by Section 18-21.011(3)(c), F.A.C.
6. Repair or replacement of existing functional pipes or culverts, the purpose of which is the discharge of stormwater, that meet the requirements of Section 403.813(2)(h), F.S.
7. Installation of aids to navigation and associated buoys that meet the requirements of Section 403.813(2)(k), F.S.

ATTACHMENT B

ANNUAL REPORT

to the Department of Environmental Protection

Submitted by:

Metropolitan Dade County  
Department of Environmental Resources  
Management  
Susan Markley, Chief  
Natural Resources Division

ATTACHMENT B

ANNUAL REPORT

Metropolitan Dade County  
Department of Environmental Resources Management

PROJECT CLASSIFICATION	NUMBER OF APPLICATIONS	NUMBER OF APPROVALS	NUMBER OF DENIALS

Period beginning \_\_\_\_\_ and ending \_\_\_\_\_. Certified  
this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, by

\_\_\_\_\_  
Susan Markley, Chief  
DERM, Natural Resources Division



# Department of Environmental Protection

Lawton Chiles  
Governor

Twin Towers Office Building  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Virginia B. Wetherell  
Secretary

May 27, 1998

Craig K. Grossenbacher, Chief  
Coastal Resources Section  
Metropolitan Dade County  
Environmental Resources Management  
33 S.W. 2nd Avenue, Suite 400  
Miami, FL 33130-1540

**RE:** Memorandum of Agreement (MA-13-114)  
Board of Trustees, DEP, and Metropolitan Dade County  
Regarding proprietary authorizations for minor projects on sovereign submerged lands

Dear Mr. Grossenbacher:

I am in receipt of your May 8, 1998, letter to Larry O'Donnell of the DEP Southeast District Office in West Palm Beach regarding the above-referenced Memorandum of Agreement (MOA). You are requesting clarification from DEP on whether the approval of structures designed for the over-water storage of vessels is consistent with the MOA.

I concur that the activities listed and described in your May 8, 1998, letter (Exhibit A) are consistent with the scope of the MOA and, therefore, are within the authority delegated from the Board of Trustees to the County to issue proprietary authorizations for those activities. [The Board of Trustees approved the MOA on December 12, 1995. A copy of the MOA and the original Board certification are attached (Exhibit B).]

This letter and your May 8 letter shall be attached to the original MOA. If I can be of any further assistance, please do not hesitate to contact me at 850/921-9870 or Suncom 291-9870.

Sincerely,

Phil Coram, Chief  
Bureau of Submerged Lands and Environmental Resources

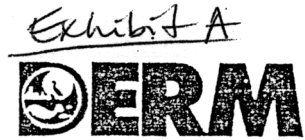
PC/vj

Attachments

cc: Susan Markley, Joanne Clingerman, Dade Co. DERM  
Larry O'Donnell, Leonard Nero, Jim Stoutamire, Valerie Jones, Bob Gough, Michael Ashey,  
Charles Knight, DEP

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*Printed on recycled paper.*



ENVIRONMENTAL RESOURCES MANAGEMENT  
33 S.W. 2nd AVENUE  
MIAMI, FLORIDA 33130-1540  
(305) 372-6789

May 8, 1998

Mr. Larry O'Donnell, Environmental Manager  
Florida Department of Environmental Protection  
400 N. Congress Avenue  
West Palm Beach, FL 33401

Re: Memorandum of Agreement regarding proprietary authorizations for minor projects on state lands

Dear Mr. O'Donnell:

Please consider this letter as a follow-up to our recent conversation regarding the aforementioned Memorandum of Agreement (MOA) between the state and the county for proprietary authorization for minor projects on state lands. The Department is seeking clarification on whether or not the approval of structures designed for the over water storage of vessels is consistent with the MOA. It was my understanding that FDEP agreed that a formal modification of the MOA is not necessary and that the county has the authority to issue proprietary authorization for the following projects:

- I. The installation and repair of private residential single-family boat lifts, elevators, hydrohoists, davits and davit pads or other similar structures designed for the over water storage of vessels that meet the requirements of F.S. 403.813 provided the following criteria are met:

The structure(s):

shall not involve the dredging of filling other than piling installation

shall not substantially impede the flow of water or create a navigational hazard

- shall be used only for recreational, noncommercial activities associated with the mooring or storage of boats (including personal water craft)
- shall not facilitate the mooring or storage of more than two (2) vessels per dock

- II. The repair or replacement of existing boat lifts, elevators, hydrohoists, davits and davit pads or other similar structures designed for the over water storage of vessels other than single family detached residences that meet the requirements of F.S. 403.813 provided the following criteria are met:

proprietary authorization from the State of Florida shall exist for the structure that is to be repaired or replaced

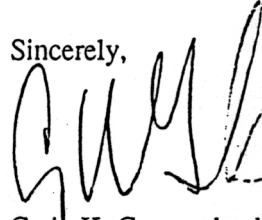
- the lift, elevator, davits and davit pads or similar mounting structures shall be repaired or replaced in the same location and configuration as the structure being replaced

- no fill material shall be used other than for the replacement of the existing piles

Please review this letter and indicate FDEP's concurrence by signing on the line below and returning the enclosed copy of this letter to us. The Department intends to attach a copy of this letter to the original MOA.

Please contact me if you have any questions or comments at (305) 372-6575.

Sincerely,



Craig K. Grossenbacher, Chief  
Coastal Resources Section

Florida Department of Environmental Protection concurs with the above.

---

Larry O'Donnell, Environmental Manager  
Florida Department of Environmental Protection

Date



# Department of Environmental Protection

Exhibit B

Lawton Chiles  
Governor

Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Virginia B. Wetherell  
Secretary

STATE OF FLORIDA

COUNTY OF LEON

## CERTIFICATE

I, Judy Brooks, do hereby certify that the Governor and Cabinet, sitting as the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, met on December 12, 1995 and approved the following Item 4 on the agenda for that date.

### Item 4 Metropolitan Dade County/DERP Memorandum of Agreement

**REQUEST:** Authority to enter into a memorandum of agreement (MOA) with Metropolitan Dade County regarding minor activities that qualify for an exemption or a letter of consent.

**COUNTY:** Dade

**APPLICANT:** Division of Environmental Resource Permitting

**STAFF REMARKS:** Because of local government rules that require applicants to obtain proprietary authorizations before issuance of a local permit, delays have occurred in the approval process for certain minor activities:

Staff of the Department of Environmental Protection (DEP) and Dade County's Department of Environmental Resources Management (DERM) have identified a list of activities, the processing of which can be expedited without weakening environmental protection (see Attachment A of the proposed MOA). All of the projects listed in Attachment A are statutorily exempt from regulatory permitting at the state level and are either administratively exempt from proprietary review or require a routine proprietary letter of consent. The applicant will apply to DERM, and, if authorized by DERM, the appropriate exemption letter or letter of consent from the Board of Trustees will be attached to the local permit. The proposed process will not diminish environmental protection because DERM staff currently conducts site assessments for all of these minor activities.

Staff believes that the proposed process for project types listed in Attachment A of the MOA responds to the goals of eliminating duplication and reducing processing time with the additional benefit of site inspections. This list was developed after recognizing that DEP staff essentially approves the same projects as does the staff of DERM. The only apparent difference is the time lapse between authorizations. Since DEP staff will no longer review the listed activities, the net effect will be a slight reduction in workload for DEP Southeast District staff, no increase in workload for DERM staff, and reduced processing times for applicants.

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Certificate for Item 4  
December 12, 1995 Trustees Agenda  
Page Two

The MOA is being presented for approval so that, upon approval by Metropolitan Dade County, it may be implemented immediately without returning to the Board of Trustees. This approval is sought to allow the Secretary of DEP to sign the MOA. If Metropolitan Dade County requests any substantial change, it will be brought back to the Board of Trustees for consideration.

RECOMMEND APPROVAL

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Board of Trustees of the Internal Improvement Trust Fund's seal on this 13th day of December A.D., 1995.

  
\_\_\_\_\_  
Judy A. Brooks  
Cabinet Affairs Director

SEAL