

GUIDELINES FOR COMPLETION OF CONSUMER CONFIDENCE REPORT EXCELLENCE AWARD WORKSHEET

NOTE: All the information necessary to apply for this award is available at:

<http://www.dep.state.fl.us/water/drinkingwater/ccr.htm>

The due date for the applications to the local Department offices is December 1, 2011. If you have questions about the program, please contact your local Department office.

BACKGROUND

The Environmental Protection Agency (EPA), Region 4, is announcing and accepting nominations for the 2011 Consumer Confidence Report (CCR) Excellence Awards program. This program is intended to highlight effective and informative CCRs and to recognize the commitment by local administration and plant personnel toward informing their consumers about their drinking water. The principal objectives of this program are to;

- recognize systems demonstrating their commitment to go beyond compliance with the Safe Drinking Water Act by producing an outstanding CCR;
- heighten overall public awareness of the contributions of public water supplies for ensuring adequate and safe drinking water; and
- promote public support for maintaining this exemplary status.

The 2011 awards for Consumer Confidence Report excellence are divided into six categories. The categories are as follows:

Water system categories	Population served
Small → surface and ground water systems	<3,300
Medium → surface and ground water systems	3,300 - 10,000
Large → surface and ground water systems	>10,000

1. Facilities may be requested to submit an application for an EPA Region 4, Consumer Confidence Report Excellence Award through their State regulatory agency's designated Nominating Official. The Nominating Official will review and verify all data prior to submittal to the EPA Regional Office.
2. In completing the worksheet and attachments, responses should be kept as concise and relevant as possible.
 - i. All information provided should directly support responses to the worksheet.
 - ii. When additional space is needed, please use 8 ½" x 11", with each applicable worksheet section, number, and question identified.
3. Please include 2 copies of your Consumer Confidence Report that was due in 2011.
 - i. You may submit supporting documentation for public outreach and education activities, project, presentations, demonstrations, tours, etc.
 - ii. Supporting documentation may include photographs, listing, letters, etc.
4. If your system wishes to submit an application, please contact the State agency that handles

drinking water, for information on the review process and schedule.

**CRITERIA FOR RATING NOMINATIONS
FOR CONSUMER CONFIDENCE REPORT EXCELLENCE AWARDS**

SYSTEM NAME: _____

SYSTEM SIZE: _____

I. QUALITY OF CONSUMER CONFIDENCE REPORT

A. Required information for CCR

1. Source of your drinking water (common name, including whether it is surface water, ground water, or a combination of both).
2. Susceptibility to contamination based on a completed Source Water Assessments (SWA) received from the state. Likely sources of contamination that may effect your water source
3. Mention whether Source Water Assessment has been completed with a date and where to obtain a copy, or whether the state is working on the SWA with a projected completion date.
4. Likely source of detected contaminants and potential health effects of contaminant(s) above the Maximum Contaminant Level.
5. Education statement for vulnerable populations (HIV, and other immune deficient persons). Information is required on nitrate, arsenic, and lead if detected above 50% of EPA's standards.
6. Compliance information with other state and federal drinking water requirements.
7. Information on "...sources of water...", "Contaminants that may be present", and "EPA prescribes regulations which ..."
8. Required drinking water definitions (i.e. MCL, MCLG, etc.).
9. Your drinking water utility telephone number and regular meeting dates.
10. Safe Drinking Water Hotline Number.

Possible points = 90

B. Required Tables and Conversions

1. Tables must be included in the CCR with appropriate conversions and explanations for detected contaminants. **(DO NOT place non-detected contaminants in the same table)**
2. A *separate* table for non-detected contaminants must be included in the CCR with appropriate conversions and explanations

Possible points = 10

II. ADDITIONAL POINTS AWARDED FOR OUTREACH AND EDUCATIONAL ACTIVITIES:

A. Community Outreach and Education Activities

1. Water Treatment Utility Tours
2. Community Days (festivals)
3. School Presentations
4. Local television/newspaper articles
5. Water Conservation Activities
6. Water Quality Testing with School Students
7. Map of watershed area, source water, etc.
8. Cross Connection Control Program
9. Appearance of Report
10. Wellhead Protection Program

Possible additional points = 10

Maximum possible points = 110

**SMALL SYSTEM
NOMINATION WORKSHEET
CONSUMER CONFIDENCE REPORT EXCELLENCE AWARDS PROGRAM**

*******It is important that you indicate what water system name and city/county that you would like placed on the award if your water system wins in your category. This is needed to ensure that the correct name and city/county is placed on the award. *******

FACILITY IDENTIFICATION

Facility Name:

Area Served:

PWS Identification Number:

Utility Director:

Operation Superintendent:

Address:

Address:

City/ State/Zip:

City/State/Zip:

Telephone Number:

Telephone Number:

<u>FACILITY DESCRIPTION</u>	<u>AWARD CATEGORY:</u> SMALL
Population Served: _____	
Water Source(s):	
Surface: _____	Source(s) Name: _____
Purchase Surface: _____	Source(s) Name: _____
Ground Water: _____	Number of Wells: _____
Purchase Ground: _____	Source(s) Name: _____

TREATMENT TYPE

Aeration _____
Taste/Odor Removal _____
Iron Removal _____
Sedimentation _____
Filtration _____
Corrosion Control _____

Pre-disinfection _____
Coagulation _____
Disinfection Type _____
Ammoniation _____
Fluoride Adjustment _____
Other _____

