



Information About Florida's New 8700-12FL Florida Notification of Regulated Waste Activity Form

This form replaces the following:

- Earlier versions of the 8700-12FL form
- Universal Waste Lamp and Device Transporter and Handler Facility Registration Form and Instructions
- Application for Registering as a Used Oil and/or Oil Filter Handler

What sections of the form do you need to complete?

- You must always complete all sections of the form that apply to your facility even if you are not renewing your registrations for all activities at one time (i.e. do complete your hazardous waste transporter section when you register to handle mercury-containing lamps for recycling).
- Always submit the form with an original signature on page four – copies and faxes are not acceptable
- Do not complete parts of the form that never apply to your business (i.e. do not complete the hazardous waste transporter section if you are not a hazardous waste transporter).

When to submit this form:

- **Initial Notifiers** can submit the form at any time.
- **Subsequent Notifiers of Regulated Waste Activity** must submit the form any time any contact information, status, or activity changes (including but not restricted to changes such as new waste codes, owner, operator, address, phone number, e-mail, change of status) occur. [Rule 62-730.150(2)(b), F.A.C.]
- **Facilities that manage more than one of these registration or notification types (used oil, transporter, mercury handler, etc.)** must send a completed form at the appropriate time for each of their managed waste streams
- **Mercury transporter/handlers** must renew their registration annually between January 1 and March 1. [Rule 62-737.400(3)(a), F.A.C.]
- **Used oil and oil filter transporters** must renew their registration annually before June 30. [Rule 62-710.500(3), F.A.C.]
- **Hazardous Waste transporters and transfer facilities** must renew their registrations annually at the time their insurance is scheduled for annual renewal.
- **Universal Waste Pharmaceutical Handler/Transporters** must submit a revised notification form whenever information provided in their initial notification changes.

What supporting documents must be submitted with the 8700-12FL:

- **New and Renewing Hazardous Waste Transporters**
 - ♦ Status Form 62-730.900(5)(d) [Rule 62-730.170(2)(e), F.A.C.]
 - ♦ Certificate of Liability Insurance in the amount of at least \$1 million.
 - ♦ An ACORD form is acceptable as long as the insurer is on record with the Department as having signed an original Certificate of Liability Insurance.
- **Hazardous Waste Transfer Facilities**

All requirements marked with an * are new requirements as of 2009. They are required THIS YEAR of all new and renewing hazardous waste transfer facilities. Once on file, these items must be submitted with the annual renewal only if the information changes.

 - New Hazardous Waste Transfer Facilities
 - ♦ Certification that the proposed location meets the siting criteria of s. 403.7211, F.S.

- ♦ Evidence of transporter financial responsibility. [Rule 62-730.171(3)(a)3., F.A.C.]
- * A brief general description of the transfer facility operations, including certain specific details (such as maximum design capacity for storage) and engineering drawings or sketches if any. [Rule 62-730.171(3)(a)4., F.A.C.]
- * A closure plan. [Rule 62-730.171(3)(a)5., F.A.C.]
- * A contingency and emergency plan. [Rule 62-730.171(3)(a)6., F.A.C.]
- * Map(s) of the transfer facility, depicting structures and various pertinent features. [Rule 62-730.171(3)(a)7., F.A.C.]
- Renewing Hazardous Waste Transfer Facilities
 - All of the items listed under New Hazardous Waste Transfer Facilities EXCEPT Certification that the proposed location meets the siting criteria of s. 403.7211, F.S.
- **Universal Waste Lamp and Device Transporter and Transfer Facilities**
 - Universal Waste Lamp and Device Transporter and Transfer Facility Information Checklist is required annually with your 8700-12FL form. [Rule 62-737.400(1)(b), F.A.C.]
- **Universal Waste Lamp and Device Large Quantity Handlers** first time reporting requires \$1,000 fee, operation and closure plans and financial assurance. [Rule 62-737.400(3), F.A.C.]
- **Universal Pharmaceutical Waste Transport Facilities**
 - Proof of insurance, initially and annually thereafter, if you transport, at any one time, more than 5000 kilograms of universal pharmaceutical waste, or more than one kilogram of acutely hazardous universal pharmaceutical waste. [Rule 62-730.170(2), F.A.C.]
- ♦ **Used Oil and Oil Filter Handlers**
 - New Used Oil and Oil Filter Handlers
 - ♦ \$100.00 registration fee. [Rule 62-710.500(2), F.A.C.]
 - ♦ Used Oil Training Program (Explaining how releases during transit are handled, i.e. equipment on truck with emergency contact information). [Rule 62-710.600(2), F.A.C.]
 - ♦ A description of the halogen screening process. [Rule 62-710.210(2) & (3), F.A.C.]
 - ♦ Certificate of Liability Insurance for Used Oil Transporters demonstrating at least \$1 million in pollution coverage. [62-710.600, F.A.C.]
 - ♦ An ACORD form is acceptable as long as the Department has a signed original Certificate of Liability Insurance. [Rule 62-710.600, F.A.C.]
 - Used Oil and Oil Filter Handlers Renewal
 - ♦ \$100.00 registration fee.
 - ♦ Certificate of Liability Insurance for Used Oil Transporters demonstrating at least \$1 million in pollution coverage.
 - ♦ An ACORD form is acceptable as long as the Department has a signed original Certificate of Liability Insurance.

Where to send the form:

EPA ID Notification Coordinator
 Hazardous Waste Regulation Section MS 4560
 Department of Environmental Protection
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

Do not send the form to program managers for mercury, pharmaceuticals, used oil or hazardous waste transportation.

For questions or additional information regarding the new 8700-12FL form, please contact Theresa Sullivan at 850-245-8706 or Theresa.A.Sullivan@dep.state.fl.us.