



# Florida Department of Environmental Protection


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Secretary

**TO:** Douglas E. Barr, ED, NFWFMD; David Still, ED, SRWMD; Kirby B. Green, III, ED, SJRWMD; David Moore, ED, SWFWMD; Tommy Strowd, Interim ED, SFWMD

**FROM:**  Melissa Meeker, Deputy Secretary for Water Policy and Ecosystem Projects

**CC:** Robin Tucker, NFWFMD; Melanie Roberts, SRWMD; Marji Hightower, SJRWMD; Dianna Brass, SWFWMD; Tahla Paige, SWFWMD; Carolyn L. Williams, SFWMD; Bonnie Hazleton, DEP Ombudsman

**DATE:** April 25, 2011

**SUBJECT:** Correspondence Control for Inquiries from the Executive Office of the Governor

When the Executive Office of the Governor (EOG) receives public inquiries related to a Water Management District (District), they forward these inquiries to the Department of Environmental Protection (DEP) to oversee assignment to the appropriate District. In the past, the assignment was handled with little or no further involvement from DEP with the exception of documenting the resolution for EOG.

Based on direction from the Governor and the Secretary, DEP will now work more closely with the Districts in responding to correspondence received by EOG regarding issues within your purview. We will continue to utilize your agency Correspondence Control Contacts in assigning correspondence, but please pay close attention to the instructions and comments included on the assignment sheets, as they will provide specific directions on appropriate signature level and routing for reviews.

A more collaborative approach will allow DEP and the Districts to speak with one clear and consistent message when responding to the public we serve.