

**LIST OF ARC / DIVISION OF STATE LANDS  
APPROVED & POTENTIALLY APPROVED INTERIM MANAGEMENT ACTIVITIES**

The attached list describes three levels of land management activities that an agency may initiate on state-owned conservation lands without the requirement of submitting a specific management plan or plan amendment to the Acquisition and Restoration Council (ARC) for public discussion. The first two levels (A & B) of activity requires neither review by ARC nor any further approval from the Division of State Lands (DSL). This list applies to agencies that have either executed a lease with the Board of Trustees, or have submitted an executed Interim Management Letter for new acquisitions. These activities are considered approved in concept by chapters 253 & 259, Florida Statutes, and are accepted as necessary for routine custodial care and maintenance of a site between its acquisition and approval of its land management plan, or between approval of a management plan and its 10-year update. In the last two levels (B & C), the applicable water management district, the Florida Natural Areas Inventory (FNAI), the Department of State's Division of Historical Resources (DHR) and/or the Department of Environmental Protection (DEP) may review a proposed activity prior to its initiation. The agency requiring such additional review has been indicated following the activity. Where a specific water management district has requested review, that district has also been indicated. **District review applies only when land subject to the interim management activity list is located within the jurisdiction of the requesting district.** Level C further requires that ARC will be publicly notified at one of its meetings, and the public thereby apprised, that an activity, which the manager believes to have minimal impacts, is proposed without undergoing the full management plan or update process of advisory groups, local public hearings, etc. Each interim management activity has been designated as follows:

- A** No review required.
- B** DEP, WMD, DHR, or FNAI review required.
- C** Review required as in B above, and ARC public notification required.

**Activities identified as level C and any activity not specifically listed must be submitted to both the DSL and ARC for review.**

1. **Posting**

**A** Posting areas that are deemed by the manager to be potentially hazardous to the public, and posting those areas where public use may result in damage to state-owned lands.

2. **Law Enforcement and Protection**

**A** Providing appropriate law enforcement and resource protection.

3. **Management Plan Development**

**A** Developing a property's land management plan.

4. **Bridge or Culvert Replacement and/or Repair**

**B** Repair or replacement of any wooden trestle bridge or poured culvert, regardless of age, or any bridge built after 1945 (WMD).

**B** Repair or replacement of any other bridges or culverts (DHR/WMD).

5. **Road Repairs**

**A** Repairing existing roadbeds, when such repairs are minor and necessary to assure safe and reasonable access.

**C** Widening existing roads necessary to assure safe and reasonable access (DHR/FNAI/WMD).

6. **Establishing Parking Areas**

**A** Establishing temporary parking areas along existing access ways when a disturbed area is available and subsurface ground disturbance will not exceed 6 inches. Such parking should represent the minimum square footage necessary to provide public access.

**B** Establishing temporary parking locations along existing access ways when a disturbed area is available and subsurface ground disturbance will exceed 6 inches (DHR). Such parking should represent the minimum square footage necessary to provide public access.

**C** Establishing temporary parking locations along existing access ways in a non-disturbed area where and subsurface ground disturbance may exceed 6 inches (DHR/FNAI). Such parking should represent the minimum square footage necessary to provide public access and should only be considered when no disturbed areas are available nearby.

7. **Exotic or Off-site Species Control**

**B** Controlling invasive, exotic, or off-site species using methods that do not require ground disturbance, such as prescribed burning, girdling, sale, or herbicide injection. (FNAI) (Note: removal of exotic pasture grasses represents an approved exception to the ground disturbance prohibition.)

8. **Timber Harvesting**

**B** Harvesting of offsite or onsite timber species for forest health, habitat restoration and wildfire risk reduction (FNAI)

9. **Prescribed Burning**

**A** Implementing prescribed burning using existing fire lines. Improvement of existing lines is limited to reworking with a re-work harrow.

**B** Implementing prescribed burning using new fire lines (DHR/DEP/WMD/FNAI).

10. **Fences and Gates**

**A** Installing fences and gates or removing deteriorated or unneeded fences, gates or signs.

**11. Archaeological Sites and Historic Structures**

- B** Conducting archaeological surveys. (DHR)
- B** Stabilizing existing structures. (DHR)
- B** Removal of old, deteriorated, or unsafe structures (DHR).

**12. Existing Water Control Structures or Devices**

- B** Capping artesian wells. (WMD)
- B** Removing or replacing existing water control structures, including culverts, wellheads, flashboard risers, etc. provided that the activity is properly permitted and clearly consistent with the project assessment or design documents prepared during the land acquisition process (WMD).

**13. Wildlife or Native Habitat Enhancement**

- A** Enhancing wildlife habitat using methods that do not include alteration of native habitat. Such activities shall include installing nest structures or towers for raptors such as osprey or eagles.
- A** Conducting plant and animal surveys
- B** Installation of food plots in disturbed areas (DHR/DEP/FNAI).
- B** Any ground disturbing activity greater than 6 inches deep (DHR/DEP/FNAI)

**14. Trash**

- A** Removal of trash and debris.

**15. Personnel**

- A** Establishing personnel on site in existing facilities.
- B** Relocating or adding new mobile home or mobile office facilities in disturbed areas along existing access ways (DHR/DEP/WMD/FNAI).
- C** Relocating or adding new mobile home or mobile office facilities in other areas along existing access ways when necessary for site security or management and no disturbed sites are available (DHR/DEP/WMD/FNAI).

Activities requiring review by the DHR should be directed to:

Susan Harp, Historic Preservation Planner  
Department of State  
Division of Historical Resources  
R. A. Gray Building, Room 423  
Tallahassee, Florida 32399 (850) 487-2333.  
sharp@dos.state.fl.us

Activities requiring review by the FNAI should be directed to:

Carolyn Kindell  
Florida Natural Areas Inventory  
1018 Thomasville Road, Suite 200-C

Tallahassee, Florida 32302 (850) 224-8207  
ckindell@fnai.org

Activities requiring review by the DEP should be directed to:

Paula L. Allen  
Division of State Lands  
Department of Environmental protection  
Mail Station 140  
3900 Commonwealth Blvd.  
Tallahassee, Florida 32399 (850) 245-2784  
paula.l.allen@dep.state.fl.us

Activities requiring review by a water management district should be sent to the senior land resources planner in that water management district.

Please provide copies of all correspondence to:

Keith Singleton  
Office of Environmental Services  
Division of State Lands  
Department of Environmental Protection  
Mail Station 140  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000 (850) 245-2784  
keith.singleton@dep.state.fl.us

**The authority granted herein in no way waives the authority or jurisdiction of any governmental entity. Implementation of upland activities may require permits or authorizations from other federal or state agencies with jurisdiction over those particular activities. Please forward a copy of all permits for our files upon issuance.**

**Approved 8/17/07**