

Land Use Plan/Operational Report

This land use plan or operational report form is intended for all Board of Trustees leases and subleases of non-conservation properties. It is intended to address the requirements of Chapter 253.034 and rule 18-2.018. Attachments to this form are welcome if the space provided below is not sufficient. Number all attachments and reference them in the appropriate location below. Please answer all of the numbered items.

You are under no obligation to use this form. Any management plan format is acceptable, provided it includes all of the appropriate items from section 253.034(5), Florida Statutes, and Rule 18-2.018, FL Administrative Code. This form is available in electronic format on request.

A. General Information

1. Common name of the property _____

2. Lease number _____

3. Acres _____

4. Name of agency that is managing the property _____

5. Contact person _____

6. Attach a map showing the location and boundaries of the property including:

a) The location and type of structures or improvements currently on the property

b) The location and type of proposed improvements.

7. Please attach a legal description of the property.

8. Is the property adjacent to an aquatic preserve or designated area of critical state concern? YES _____ NO _____

If YES, please identify

9. Was the property acquired by a conservation land acquisition program?

If YES, please identify

10. Do any agency-specific statute requirements or legislative/executive directives constrain the use of the property? (These restrictions can frequently be found in the lease) YES _____ NO _____

If YES, please identify

What is your agency's statutory authority to manage lands?

B. Natural and Cultural Resources

11. a) Are there any buildings on the property that are fifty or more years old?

If YES, please identify

b) If so, have these buildings been evaluated by a historian or historic architect to determine their historical and/or architectural significance.

If YES, please identify both the building(s) and the evaluators(s)

c)Also, please state whether any such buildings are listed in the Florida Master Site File, National Register of Historic Places or a local register of historic places and identify such buildings.

By law, the managing agency must consult with the Division of Historical Resources with regard to any proposed land clearing or ground disturbing activities or with regard to any proposed rehabilitation, restoration or demolition of structures 50 or more years old.

d) Are there any archaeological resources on site?

YES _____ NO _____

If YES, please identify

Please contact the Division of Historic Resources if you would like to obtain further information on archeological/historical sites.

Division of Historical Resources
Florida Department of State
R.A. Gray Building, MS-8
Tallahassee, Florida 32399-0250
(850) 245-6312

12. Are any imperiled natural communities, unique natural features, or any state or federally listed endangered or threatened plant or animal species on site?

YES _____ NO _____

If YES, please identify

If you would like further information of endangered species please contact the Florida Natural Areas Inventory (FNAI)

Florida Natural Areas Inventory (FNAI)
1018 Thomasville Road, Suite 200-C
Tallahassee, Florida 32303
(850) 224-8207

13. Are any known mineral resources, such as oil, gas and phosphates, or any unique natural features, such as coral reefs, natural springs, caverns, large sinkholes, virgin timber stands, scenic vistas, and natural rivers and streams, and outstanding native landscapes containing relatively unaltered flora, fauna, and geological features on site?

YES _____ NO _____

If YES, please identify and provide locations on a map.

14. Are fish or wildlife resources (both game and non-game) on the property?

YES _____ NO _____

If YES, please identify and provide locations on a map.

C. Usage of the Property

15. Plans for sites larger than 1,000 acres are required to complete a-d below.

a) Please state the single or multiple uses currently made of the property and if the property is single use, please provide an analysis of its potential for multiple-use.

Single _____ multiple _____ use/s is/are

b) Were multiple uses considered but not adopted?

YES _____ NO _____

If YES, please describe why.

c) Please provide an analysis of the potential use of private land managers to facilitate the restoration or management of these lands conducted.

d) Please provide an analysis of the potential of the property to generate revenues to enhance the management of the property.

16. Describe the current and recent past uses of the property, and any unauthorized uses, if known.

17. Do the planned uses impact renewable and non-renewable resources on the property?

YES _____ NO _____

If YES, please describe what specific activities will be taken to protect or enhance and conserve those resources and to compensate/mitigate the damage that is caused by the impacting use.

18. a) Should any parcels of land within or adjacent to the property be purchased because they are essential to management of the property?

YES _____ NO _____

b) Are there any portions of this property no longer needed for your use?

YES _____ NO _____

(If YES to “a” or “b,” provide a brief statement and attach a map that clearly defines the specific parcels.)

D. Management Activities

19. If more than one agency manages this property, describe the management responsibilities of each agency and how such responsibilities will be coordinated.

20. Please discuss management needs and problems on the property including conservation of soil and water resources and control and prevention of soil erosion and water and soil contamination.

21. Please describe measures used to prevent/control invasive, non-native plants.

22. Was there any public or local government involvement/participation in the development of this plan?

YES _____ NO _____

If YES, please describe.

23. Gross revenue generated from this site _____
Expenses _____
Net income _____

24. A finding regarding whether each planned use conforms with the appropriate policies and guidelines of the State Lands Management Plan is required. The Plan can be found at <http://www.dep.state.fl.us/lands/files/links/slmp.pdf> , or by writing to the State of Florida Department of Environmental Protection, Division of State Lands, Office of Environmental Services, 3900 Commonwealth Boulevard, Mail Station 140, Tallahassee, Florida 32399-3000, or by calling (850) 245-2784. Please state whether this use plan conforms to the State Lands Management Plan.

YES _____ NO _____

Please send this form to:

avis.lockett@dep.state.fl.us

Or to

Division of State Lands
D.E.P. M.S. 140
3900 Commonwealth Blvd.
Tallahassee Fl. 32399-3000
850-245-4562