



# Florida Department of Environmental Protection

Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard, M. S. 110  
Tallahassee, Florida 32399-3000

Rick Scott  
Governor

Jennifer Carroll  
Lt. Governor

Herschel T.  
Vinyard, Jr.  
Secretary

## APPLICATION TO BE INCLUDED ON THE CURRENT LIST OF QUALIFIED FEE APPRAISERS MAINTAINED BY THE DIVISION OF STATE LANDS

Thank you for your inquiry into the requirements by the State of Florida for fee appraisers receiving state contracts. You are required to have attained a professional appraisal designation in an appraisal organization approved by the Governor and Cabinet (an appraisal organization sponsoring the Appraisal Foundation) or be a state certified appraiser pursuant to the requirements of Section 475, Florida Statutes.

We request that you provide at least one sample appraisal report completed within the past two years for our consideration and review. The report you submit should be a typical example of the type of narrative reports you normally prepare for clients. The report should include a Cost Approach, a Sales Comparison Approach and an Income Capitalization Approach to value. A second report, in which the approach omitted in the first report is adequately covered, may be sent. All appraisals submitted must substantially comply with the Uniform Standards of Professional Practice promulgated by the Appraisal Foundation. Please fill out this application and return it along with your sample reports.

Please note that we are requesting that you provide your E-mail address if you have one. This will assist us in our ability to communicate with you in the future. In addition, there is a field added for your cell phone number if you wish to provide that to us; but, keep in mind, this information will also be available on the Internet, to other agencies, etc.

If, in the reviewer's opinion, the sample report is not adequate to demonstrate a level of appraisal ability acceptable to our needs, you will be given the opportunity to supplement the report or to submit additional reports for evaluation. Reports submitted will be considered confidential and, if requested, will be returned to you.

All appraisal reports for the Department must conform to the Bureau of Appraisal's Supplemental Appraisal Standards, as well as the USPAP. Obtain a copy of the Supplemental Standards online at [WWW.DEP.STATE.FL.US](http://WWW.DEP.STATE.FL.US) (follow links to Programs, State Lands, State Lands Home, Links and Resources, scroll down to Appraisal section, Supplemental Standards) or request a copy be sent to you, as you will need them when you are accepted to the Bureau's list of Qualified Fee Appraisers.

If you have further questions, please contact Mr. Wayne Griffin at the above address or call 850/245-2658. The Bureau's FAX number is 850/245-2668.

DIVISION OF STATE LANDS  
FEE APPRAISER'S RESUME

NAME: \_\_\_\_\_

COMPANY'S NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEID NUMBER: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_  
(Provide social security number only if you do not have a FEID number)

CELLULAR NUMBER (OPTIONAL): \_\_\_\_\_

COUNTY/OFFICE LOCATION: \_\_\_\_\_

PROFESSIONAL DESIGNATIONS	REGISTRATION NO.	AWARDING ORGANIZATION	YEAR AWARDED

APPRAISAL EDUCATION--PREVIOUS TWO YEARS: (USE SEPARATE SHEET IF NECESSARY) (1/10 POINT PER CLASSROOM HOUR - 12 POINTS MAXIMUM)

COURSES/SEMINARS ATTENDED/TAUGHT	SPONSORING ORGANIZATION	YEAR ATTENDED/TAUGHT	HOURS

NAME, ADDRESS AND TELEPHONE NUMBERS OF THREE CLIENTS WHO MAY BE CONTACTED AS REFERENCES:

_____	_____
_____	_____
_____	_____
_____	
_____	
_____	

FLORIDA STATE CERTIFIED APPRAISER NUMBER: \_\_\_\_\_

I UNDERSTAND AND AGREE THAT THE FOREGOING INFORMATION MAY BE VERIFIED BY CONTACTING THE ORGANIZATIONS OR INDIVIDUALS LISTED:

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_

Name: \_\_\_\_\_

State Certifies Appraiser No.: \_\_\_\_\_

Please mark those counties in which you are willing to work:

- |                  |                     |                   |
|------------------|---------------------|-------------------|
| 1 ( ) Alachua    | 24 ( ) Hardee       | 46 ( ) Okaloosa   |
| 2 ( ) Baker      | 25 ( ) Hendry       | 47 ( ) Okeechobee |
| 3 ( ) Bay        | 26 ( ) Hernando     | 48 ( ) Orange     |
| 4 ( ) Bradford   | 27 ( ) Highlands    | 49 ( ) Osceola    |
| 5 ( ) Brevard    | 28 ( ) Hillsborough | 50 ( ) Palm Beach |
| 6 ( ) Broward    | 29 ( ) Holmes       | 51 ( ) Pasco      |
| 7 ( ) Calhoun    | 30 ( ) Indian River | 52 ( ) Pinellas   |
| 8 ( ) Charlotte  | 31 ( ) Jackson      | 53 ( ) Polk       |
| 9 ( ) Citrus     | 32 ( ) Jefferson    | 54 ( ) Putnam     |
| 10 ( ) Clay      | 33 ( ) Lafayette    | 55 ( ) St. Johns  |
| 11 ( ) Collier   | 34 ( ) Lake         | 56 ( ) St. Lucie  |
| 12 ( ) Columbia  | 35 ( ) Lee          | 57 ( ) Santa Rosa |
| 13 ( ) DeSoto    | 36 ( ) Leon         | 58 ( ) Sarasota   |
| 14 ( ) Dixie     | 37 ( ) Levy         | 59 ( ) Seminole   |
| 15 ( ) Duval     | 38 ( ) Liberty      | 60 ( ) Sumter     |
| 16 ( ) Escambia  | 39 ( ) Madison      | 61 ( ) Suwannee   |
| 17 ( ) Flagler   | 40 ( ) Manatee      | 62 ( ) Taylor     |
| 18 ( ) Franklin  | 41 ( ) Marion       | 63 ( ) Union      |
| 19 ( ) Gadsden   | 42 ( ) Martin       | 64 ( ) Volusia    |
| 20 ( ) Gilchrist | 43 ( ) Miami-Dade   | 65 ( ) Wakulla    |
| 21 ( ) Glades    | 44 ( ) Monroe       | 66 ( ) Walton     |
| 22 ( ) Gulf      | 45 ( ) Nassau       | 67 ( ) Washington |
| 23 ( ) Hamilton  |                     |                   |

**FORM FOR IDENTIFYING APPRAISAL SPECIALTY AREAS  
FOR WHICH COMPETENCY RULE OF THE USPAP IS MET**

Name: \_\_\_\_\_

**Check the boxes that apply and provide the most recent appraisal assignment project name, county, and year of date of value.**

- 1 - Mineral Resources & Mining Property  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 2 - Timber Land & Resources  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 3 - Corridor/Right of Way Land (Proposed and Existing)  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 4 - Conservation Easements  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 5 - Developments of Regional Impact  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 6 - Environmentally Contaminated Property  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 7 - Properties with known Regulated Species Present  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 8 - Urban Improved Property  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 9 - Properties with Water Dependant Uses (Marinas, Fish Camps, Sovereign Land Issues, etc.)  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 10 - Partial Interests (access or utility, upland or submerged land easements, aerial fly zones, etc.)  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 11 - Appraisals under Federal Standards  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 12 - Property Impacted by Historic or Archaeological Areas  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 13 - Agriculture Specialty Property (citrus, sugar cane, sod, etc.)  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 14 - Springs  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_
- 15 - Other:  
Project: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_

Signature

Date