

*DEPARTMENT OF ENVIRONMENTAL PROTECTION*  
**OFFICE OF GREENWAYS AND TRAILS**

**APPLICATION FOR DESIGNATION  
OF PRIVATE LANDS OR WATERWAYS**  
AS PART OF THE FLORIDA GREENWAYS AND TRAILS SYSTEM

**PROJECT ELIGIBILITY**

Private lands and waterways located within the state may be designated by the Department as components of the Florida Greenways and Trails System upon compliance with the requirements of Section 62S-1.450, F.A.C.

**CONSENT OF LANDOWNER REQUIRED**

Section 260.014, Florida Statutes, provides that “no lands or waterways may be designated as a part of the statewide system of greenways and trails without the specific written consent of the landowner.” Furthermore, if public access is contemplated for any portion of the project, both the owner(s) and the proposed managing entity must provide the Department with written authorization detailing the public access permitted on the project. Accordingly, the sponsor of each project proposed for designation is strongly encouraged to communicate and collaborate with all potentially affected landowners and land managers throughout all stages of the designation process.

**GENERAL INSTRUCTIONS**

1. All responses on the Application must be typed or legibly printed. If a particular item does not apply to the project, the proper response is “Not Applicable.” Do not leave a response area blank.
2. If additional space is needed for a response, check the box on the Application form to indicate that additional sheets(s) are attached, and identify the information contained within each additional sheet by noting the Application item number to which it relates.
3. All “Required Attachments” listed in the next section of the instructions must be attached to and submitted with the Application.
4. Applicants must submit an original Application, one (1) original of each Required Attachment and any other supporting documentation.

## **GENERAL INSTRUCTIONS**

[continued]

5. Do not fax any portion of the Application or attachments to the Office of Greenways and Trails. All faxed information received that relates to a pending application will not be accepted.
6. Applications, together with supporting attachments and documentation, must be mailed or delivered to the following address:

Office of Greenways and Trails  
Department of Environmental Protection  
3900 Commonwealth Blvd., Mail Station 795  
Tallahassee, FL 32399-3000

## **REQUIRED ATTACHMENTS**

The following items must be attached to the Application at the time of submittal:

- A. An "Owner Consent," DEP Form #OGT-7, effective July 10, 2003, signed by each record title owner of the property proposed for designation.
- B. A "Management Certificate," DEP Form #OGT-8, effective July 10, 2003, signed by the managing entity of the property proposed for designation.
- C. Photographs of various sites and features within the project that show typical landscape characteristics, labeled with location and orientation and cross-referenced to the location map described in the following paragraph.
- D. An accurate location map of sufficient scale and detail to clearly delineate all project property boundaries in relation to other area greenways or trails, county roadways, major topographic features (such as rivers, lakes and power lines) and local government boundaries (if any). The location map must state the length of trails and total project acreage, and should indicate points of interest or special features. When the project provides for public access to existing or proposed trails, the location map must identify the trail alignment, public access points, trailheads and facilities to accommodate the proposed types of public uses over the extent of the trails.

**APPLICATION FOR DESIGNATION OF PRIVATE LANDS OR WATERWAYS**

RETURN TO: OFFICE OF GREENWAYS AND TRAILS  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
3900 COMMONWEALTH BLVD., MAIL STATION 795  
TALLAHASSEE, FLORIDA 32399-3000

PROJECT NAME: \_\_\_\_\_

COUNTY(IES): \_\_\_\_\_

APPLICANT: \_\_\_\_\_

(Check one)  OWNER OF PROPERTY  MANAGING ENTITY  SPONSOR OF PROJECT

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT: \_\_\_\_\_

TELEPHONE: ( \_\_\_\_ ) \_\_\_\_\_ FACSIMILE: ( \_\_\_\_ ) \_\_\_\_\_

SIGNATURES(S):

\_\_\_\_\_  
[Name of Applicant]

\_\_\_\_\_  
[Name of Applicant, if more than one]

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>I. OWNERSHIP OF LANDS AND WATERWAYS</b>	
Identify all owners of the private lands or waterways proposed for designation:	
Owner Name:	Address:
_____	_____
_____	_____
_____	_____
_____	_____
<input type="checkbox"/> Check if separate sheet attached and label the additional information "Item I."	

**II. MANAGING ENTITY FOR PRIVATE LANDS AND WATERWAYS**

Identify the Managing Entity for the private lands or waterways proposed for designation:

Name of Managing Entity:

Address:

_____	_____
_____	_____
_____	_____

Check if separate sheet attached and label the additional information "Item II."

**III. PROJECT DESCRIPTION**

Provide a general narrative description of the physical, biological, archaeological, cultural and historical characteristics of the private lands or waterways proposed for designation:

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check if separate sheet attached and label the additional information "Item III."

**IV. SUPPORTING DOCUMENTATION**

Provide a summary of the documentary, photographic or other information available to confirm descriptions provided in Section III above, and state whether field verification has been conducted to document any or all of the characteristics described:

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check if separate sheet attached and label the additional information "Item IV."

**V. PROTECTION AND ENHANCEMENT OF RESOURCES**

Explain the manner in which the project will protect and/or enhance the natural, recreational, cultural or historic resources located within its boundaries:

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Check if separate sheet attached and label the additional information "Item V."

**VI. OPEN SPACE FEATURES OR CONNECTIONS**

Describe how the project either provides linear open space or a hub or a site, or promotes connectivity between or among conservation lands, communities, parks, other recreational facilities, cultural sites or historic sites:

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Check if separate sheet attached and label the additional information "Item VI."

**END OF APPLICATION**