



Inaugural Meeting

August 22, 2012

Emerald Coast Convention Center, Fort Walton Beach, FL

- 9:00 – 9:20 am** Welcome Remarks & Introductions
Senator Don Gaetz
- 9:20 – 9:45 am** Overview of the Commission
Eric Dohner, Tetra Tech
- Creation and Members
 - Charge of the Commission
 - Scope
- 9:45 – 10:15 am** Operating Structure and Process of Commission
Barry Tanning, Tetra Tech
- Roles and Responsibilities
 - Role of the Commission Chair
 - Agency and Contractor Roles
 - Decision-Making
 - Meeting Options (Frequency, Format, Location, etc.)
 - Internal and External Communication
- 10:15 – 10:30 am** **BREAK**
- 10:30 – 12:00 pm** Facilitated Discussion of Reports #1 - #2

#1 - Analysis of current state and federal laws addressing oil spill planning and response. Summary of applicable statutes, identifying strengths/weaknesses and noting how, and by which agency, laws are implemented. Michael Barnett, Tetra Tech

#2 - Summary of lessons learned from the Deepwater Horizon (DWH) incident. Problems encountered, suggestions for improvements in federal/state laws, identification of best practices, recommendations, and lessons learned. Michael Bomar, Tetra Tech

Discussion Format for Each Report:

Brief Presentation by Tetra Tech (10 minutes for each report)

- Overview of Report Topics
- Goals and Expectations
- Content (discuss draft outlines for each report)
- Data Sources and Gaps (including suggestions for local contacts to interview)
- Schedule and Process

Facilitated Discussion of Report Issues (35 minutes for each report)

- Identification of Key Issues
- Brainstorming Session and Initial Recommendations
- Need for Subcommittee or Stakeholder Meetings

12:00 – 1:00 pm LUNCH

1:00 – 2:30 pm Facilitated Discussion of Reports #3 - #4

#3 - Analysis of the effectiveness of the use of the Incident Command System in the DWH incident. Summary of how the Incident Command System functioned during DWH, with recommendations for improvement. Michael Bomar, Tetra Tech

#4 - A study of the National Response Framework and National Contingency Plan during a major oil spill incident. Compare and contrast the two approaches, and identify practicable recommendations to align the processes. Dean Goodin, Tetra Tech

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2:30 – 2:45 pm BREAK

2:45 – 3:15 pm Facilitated Discussion of Overall Perspectives and Overlapping Issues
Barry Tinning, Tetra Tech

3:15 – 4:00 pm Public Comments/Questions
Limit of 3 minutes per person

4:00 – 4:30 pm Plans/Topics/Date for Next Meeting
Barry Tinning, Tetra Tech

4:30 pm ADJOURN