

**Department of Environmental Protection**  
**Florida Coastal Office**  
**Internship Advertisement**  
**Application deadline: November 22, 5:00pm EST**

The Department of Environmental Protection's (DEP), Florida Coastal Office (FCO) is offering an internship for a college degree-seeking student to gain experience with planning environmental resource management. The 15+ week internship will provide a mix of data collection, GIS mapping, report writing and opportunities for field visits that will directly assist DEP's responsibilities with Aquatic Preserve management. An internship with DEP provides assistance in the student's education and overall academic experience, help with the Department's regulatory responsibilities and allow students to work in the front lines of environmental protection.

FCO manages over two million acres of the most valuable submerged lands in the state, including 41 Aquatic Preserves. With the support of NOAA, FCO jointly manages three National Estuarine Research Reserves, the Florida Keys National Marine Sanctuary and the Coral Reef Conservation Program. In total, these managed areas protect over 4 million acres of some of the most pristine submerged lands and uplands in the state.

The intern will receive training and work directly with FCO staff to assist in maintaining and advancing the main database, mapping islands with GIS program, and writing sections of the report for the All Islands Inventory and Assessment Project. The All Island Inventory and Assessment Project will determine which islands fall under FCO management across all its managed areas. In addition to an inventory, each island will be assessed to determine ownership, managing authority, easements, management agreements and the natural resources that exist on the islands. Ultimately, this project will show what islands are managed by FCO and provide valuable information for future natural resource projects.

The intern will be required to submit a final report and present a 15-20 minute seminar on the work accomplished to FCO staff. The internship program is unpaid. The intern will work between 10-20 hours a week beginning in January 2018 at:

- 1) DEP Tallahassee Office building at 3900 Commonwealth Boulevard
- 2) Independently from home or the university

Academic eligibility:

- Are currently a degree-seeking student enrolled in a college, state/community college or university

- Have completed sophomore year of academic courses
- Are pursuing a Bachelor's or Master's degree
- Maintain a 3.0 grade point average
- Able and willing to work 10-20 hours per week during the Monday-Friday 8a.m.-5 p.m. work week

Internship qualifications:

- Applicants from a variety of academic majors are sought, including those who are in, but not limited to, the following program areas:
  - Biological Sciences and Ecology
  - Environmental Studies
  - Geographic Information Systems
  - Public and Environmental Policy
- Experience with GIS
- Experience with Microsoft Word and Excel
- Ability to write and present research reports
- Strong work ethic

If you are interested in applying for this internship with the Florida Coastal Office, please submit the following no later than November 22, 5:00pm EST:

- A cover letter describing interest in this opportunity, areas of academic research/interest and the dates and days of availability.
- A resume/CV outlining relevant training and experience
- Current academic transcripts, unofficial are acceptable
- Names and contact information for three references

Please submit application items to Katie Wallace at [katherine.m.wallace@dep.state.fl.us](mailto:katherine.m.wallace@dep.state.fl.us)

If electronic submission is not possible, hard copies can be mailed to:

Katie Wallace  
3900 Commonwealth Blvd  
Douglas Building, 854E  
MS 235  
Tallahassee, FL 32399

For any questions, please contact Katie Wallace at [katherine.m.wallace@dep.state.fl.us](mailto:katherine.m.wallace@dep.state.fl.us) or call (850) 245-2099